



Wednesday, March 4, 2020

Mrs. Melinda Smith
Superintendent, Thompson Public Schools
785 Riverside Dr.
North Grosvenordale, CT 06255

Re: Coronavirus precautions

Dear Superintendent Mrs. Melinda Smith,

Considering the most recent information regarding the Coronavirus, DATTCO management has evaluated our preparedness in the event of a continued aggressive development in our service areas. We have taken our direction from both the CDC and OSHA information and recommendations and plan to enact the following precautionary measures as soon as possible.

- All terminal locations will have on hand enough supplies of disinfectant hand soaps, disposable paper towels, and disinfectant cleaners to perform daily cleaning of high traffic areas such as breakrooms, restrooms, counter tops, food storage or preparation areas, etc., within the terminals
- Employees who exhibit or report symptoms of illness will be encouraged not to come to work until they are asymptomatic
- School bus interior "high-traffic" surfaces will be wiped down on a regular basis with disinfectant sprays and disposable towels. These areas include entrance handrails, driver compartment areas, and seat top surfaces most prone to repeated hand contact by passengers
- Vehicle maintenance personnel will thoroughly wipe all interior high traffic surfaces during routine maintenance servicing prior to the vehicle being placed back into operation
- Employees will be urged and reminded to wash hands frequently, refrain from touching their mouths and facial areas, and covering their coughs

DATTCO has ordered supplies and disinfectant products and will enact the above applicable steps as soon as possible when supplies have arrived.

At this time, based on CDC guidelines, we believe these are reasonable precautionary steps. We will reevaluate our procedures as the need arises, or as conditions change.

Please let me know if you require any further information.

Sincerely,

Shirley Gralnick
Director of Operations