

# Thompson Board of Education

## Regular Board of Education Meeting

### Minutes

Monday, August 13, 2018

Tourtellotte Memorial High School Media Center  
7:00pm

In attendance:

William Witkowski  
Donna Godzik  
Kathleen Herbert  
Shawn Brissette  
Linda Jarmolowicz  
Joseph Lindley  
Jody Houghton  
Valentine Iamartino  
Thomas Angelo

Absent:

Also in attendance: Melinda Smith, Administrators

#### **I. Call to Order**

William Witkowski called the meeting to order at 7:00pm

#### **II. Pledge of Allegiance**

Joseph Lindley led the meeting with the Pledge of Allegiance.

#### **III. Citizens' Comments**

None.

#### **IV. Committee Update**

None.

#### **V. Educational Update**

##### **A. Superintendent Update**

- Enrollment Update – The August enrollment report is at 997 students district wide. Enrollment should continue to rise over the last few weeks of summer.
- MRFES Handbook – The Board reviewed a handbook for the elementary school which is up for approval with minor changes.
- Transportation Services Policy – Language was added to the current transportation services policy to include notifying the school office of student transportation changes within 48 hours. The district cannot accommodate daily transportation change requests.

##### **B. Budget Update**

- FY 18 Budget – Robert Gentes gave a Financial Update for the 2018 and 2019 school year. Discussion was held regarding the cafeteria account.
- Cafeteria Fund Adjustment – Melinda Smith is recommending that the Board approve an adjustment to the cafeteria account by transferring funds from FY18 year-end balance to cover the negative lunch account.
- FY 19 Budget Adjustment – Melinda Smith is recommending to the Board to approve using the remainder of FY budget to apply against the cafeteria deficit.

## VI. Action Items. Consideration of Approving

### A. Minutes – Special Meeting, July 16, 2018

**Motion** by Shawn Brissette, seconded by Linda Jarmolowicz, to approve the minutes of the July 16, 2018 special meeting.

**Motion – Passes. Kathleen Herbert abstained.**

### Minutes – Special Meeting, July 31, 2018

**Motion** by Linda Jarmolowicz, seconded by Jody Houghton, to accept the minutes of the July 31, 2018 special meeting with one minor error.

**Motion – Passes. Donna Godzik abstained.**

### B. Resignation – Michael Oakes, TMS Teacher

**Motion** by Joseph Lindley, seconded by Donna Godzik, to accept the resignation from Michael Oakes, TMS Teacher.

**Motion – Passes. Unanimous.**

### C. MRFES Handbook

**Motion** by Linda Jarmolowicz, seconded by Kathleen Herbert, to accept the MRFES Handbook with minor changes and an addition of the new transportation policy language.

**Motion – Passes. Unanimous.**

### D. Transportation Services Policy

**Motion** by Joseph Lindley, seconded by Donna Godzik, to accept the language addition to the transportation policy as presented.

**Motion – Passes. Unanimous.**

### E. Cafeteria Fund Adjustment

**Motion** by Shawn Brissette, seconded by Linda Jarmolowicz, to transfer \$2,009.80 from the year-end balance to pay unpaid lunches.

**Motion – Passes. Unanimous.**

### F. FY Budget Adjustment

**Motion** by Kathleen Herbert, seconded by Jody Houghton, to take the remainder FY 18 budget surplus to be applied against the cafeteria deficit.

**Motion – Passes. Unanimous.**

## VII. Correspondence

## VIII. Old Business

Shawn Brissette asked if anyone has been contacted regarding Alliance. Melinda Smith stated that she and Bill Witkowski are still pursuing answers.

## IX. Citizens' Comments

None.

**X. Motion to convene to Executive Session**

**Motion** by Joseph Lindley, seconded by Donna Godzik, to enter into Executive Session for the purpose of superintendent contract negotiation.

**Motion – Passes Unanimous.**

**XI. Possible action as a result of Executive Session**

**Motion** by Kathleen Herbert, seconded by Joseph Lindley, to give the Superintendent of Schools a 3.5% salary increase for the 2018-2019 school year.

**Motion – Passes. Unanimous.**

**XII. Adjournment**

**Motion** by Shawn Brissette, seconded by Jody Houghton, to adjourn the meeting at 9:10pm.

**Motion – Passes. Unanimous.**

Respectfully Submitted,  
Danielle Pederson

Approved: September 10, 2018